

Major Project Pre-Application Meeting			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$4,035
ENVIRONMENTAL			
General Plan/GP Amendment			\$5,360
Specific Plan/SP Amendment			\$5,360
Rezone			\$5,360
MUP (except cell sites)			\$5,360
MUP Modification			\$1,415
TM 50 lots or less			\$3,610
TM over 50 lots			\$5,360
Reclamation Plan			\$3,610
PDS REVIEW TEAMS			\$2,705
STORMWATER			
DEH	SEPTIC/WELL	\$692	
	SEWER	\$692	
PDS TRAILS REVIEW		\$170	
VIOLATION FEE <i>(not included in total)</i>		None	
INITIAL DEPOSIT & FEE TOTAL			
\$12,962** General Plan/GP Amendment			
\$12,962** Specific Plan/SP Amendment			
\$12,962** Rezone			
\$12,962** MUP (except cell sites)			
\$9,017** MUP Modification			
\$11,212** TM 50 lots or less			
\$12,962** TM over 50 lots			
\$11,212** Reclamation Plan			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

[126 Acknowledgement of Filing Fees and Deposits](#) (see Note #1)

[320 Evidence of Legal Parcel](#) (and any deeds)

[327 Major Pre-Application Meeting Request](#)

[330 Supplemental Questionnaire for Major Projects](#)

PART B:

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

---- Plot Plans: **Five (5) hard copies.**

If in Alpine CPG area: **Eight (8) hard copies.**

If in the (USD RIP) River Way Specific Plan area: **Ten (10) hard copies.**

[346 Discretionary Permit Application](#): **One (1) hard copy.**

PART C:

All items below are informational only and not be submitted.

- [090 Typical Plot Plan](#)
- [209 Defense and Indemnification Agreement FAQs](#)
- [329 Major Pre-Application Process FAQ's](#)
- [906 Signature Requirements](#)

Submittal Appointments are no longer required.
Check-in at the main PDS counter no later than 3:30 p.m.
Submittal package MUST BE complete.

NOTES:

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: USB Flash Drive will not be returned.
4. The purpose of a Major Pre-Application Meeting is to identify major design issues early in the process and does not replace the detailed project scoping that occurs at application submittal.
5. Please submit additional materials (at least five (5) copies of any conceptual plans), such as plot plans, maps, floor plans, grading and elevation renderings necessary for the Major Project Pre-Application Meeting. Plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.
6. For proposed use permits – submit a detailed project description (hours of operation, activity types, equipment type, number of users, etc.) along with five (5) copies of conceptual plot plans.
7. General Plan Amendment applicants must provide written acknowledgement of their decision to bypass a [General Plan Amendment Initial Consultation](#) meeting, if applicable.
8. Can be turned in over the counter.
9. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.
10. A Major Project Pre-Application Meeting is **MANDATORY** (unless formally waived) for the following projects:
 - General Plan / General Plan Amendment
 - Specific Plan / Specific Plan Amendment
 - Rezone
 - Major Use Permit / Modifications (except cell sites)
 - Tentative Map
 - Reclamation Plan